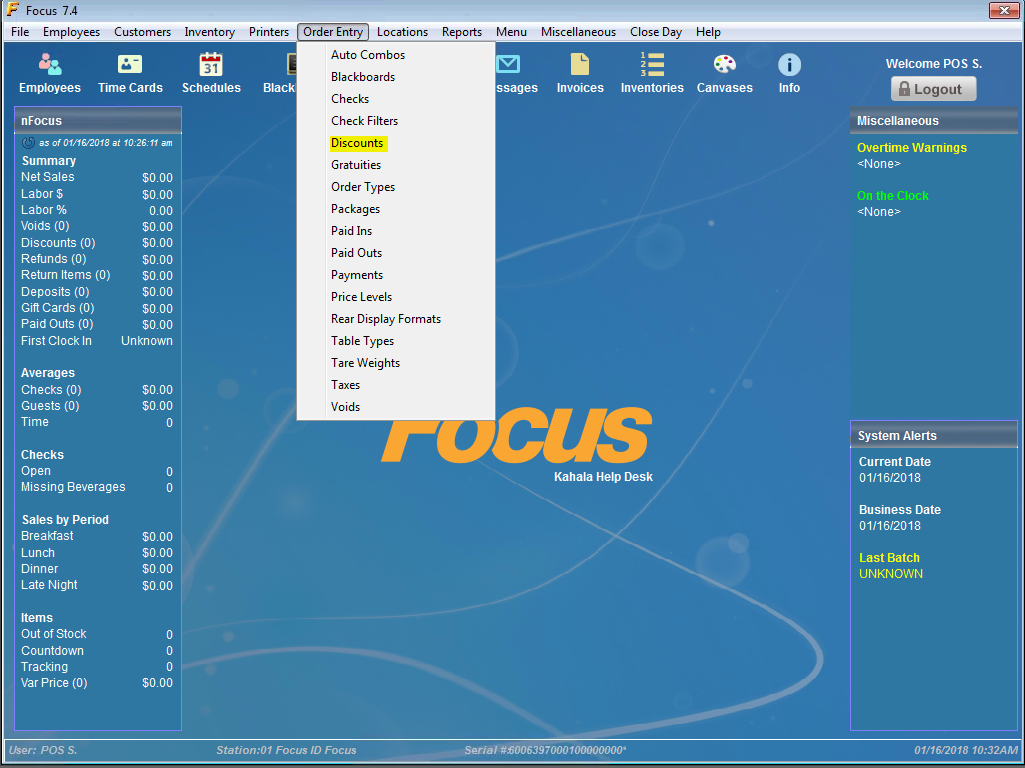
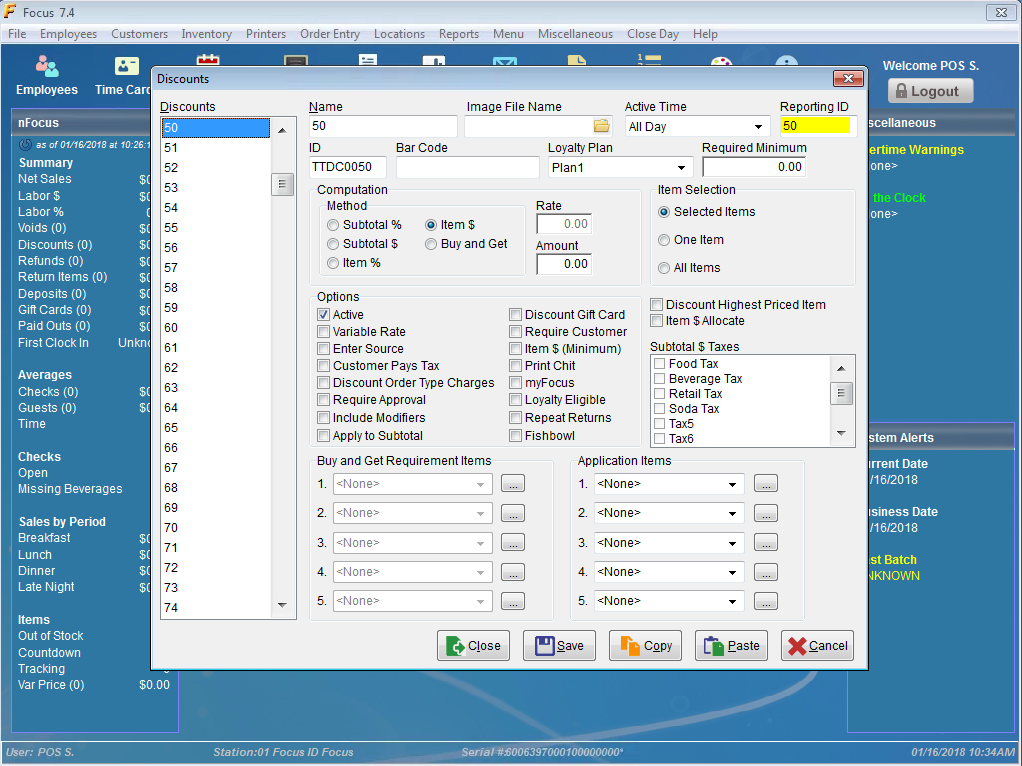
Local Store Discounts

Focus Setup

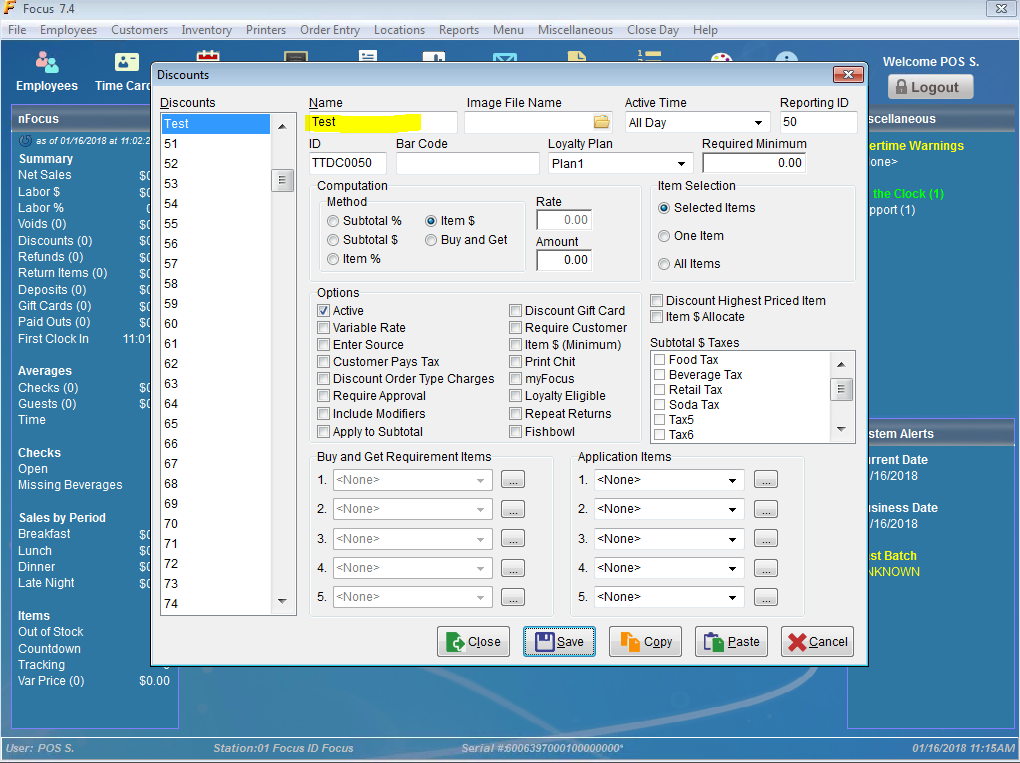
1. To access and setup a local store discount in Focus go to Setup > Order Entry > Discounts
   * This will get you to the Discounts section in Focus



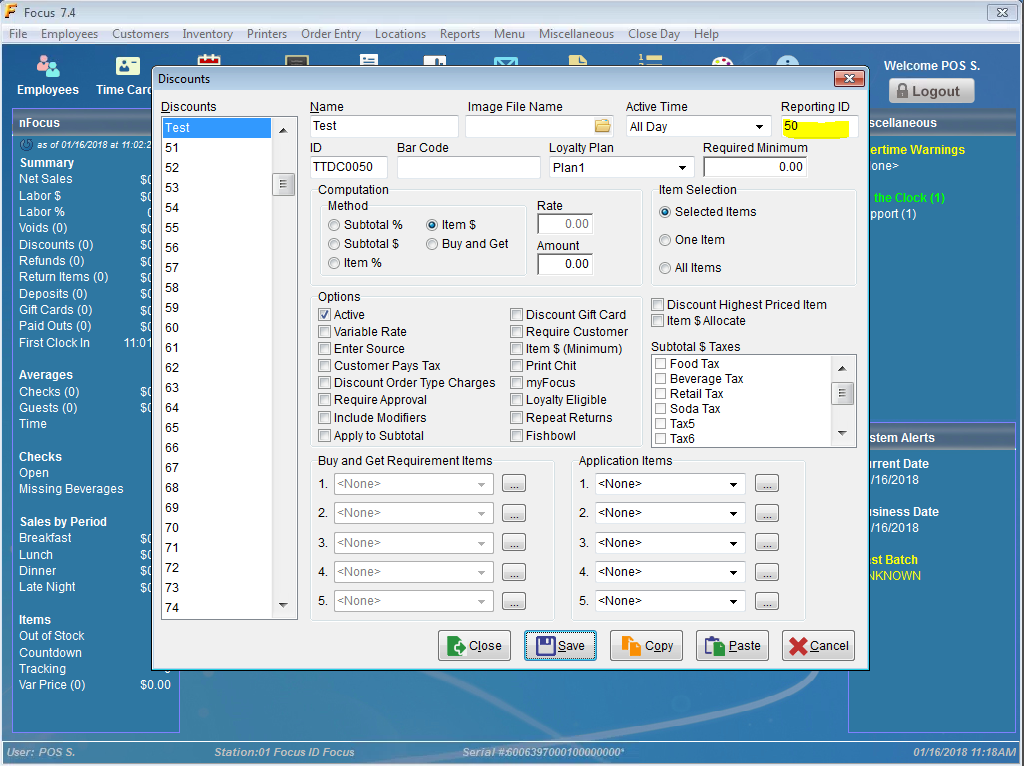
1. From here you will need to scroll down to Discount PLU #50
   * #50-99 will be used for the local store discounts in Focus



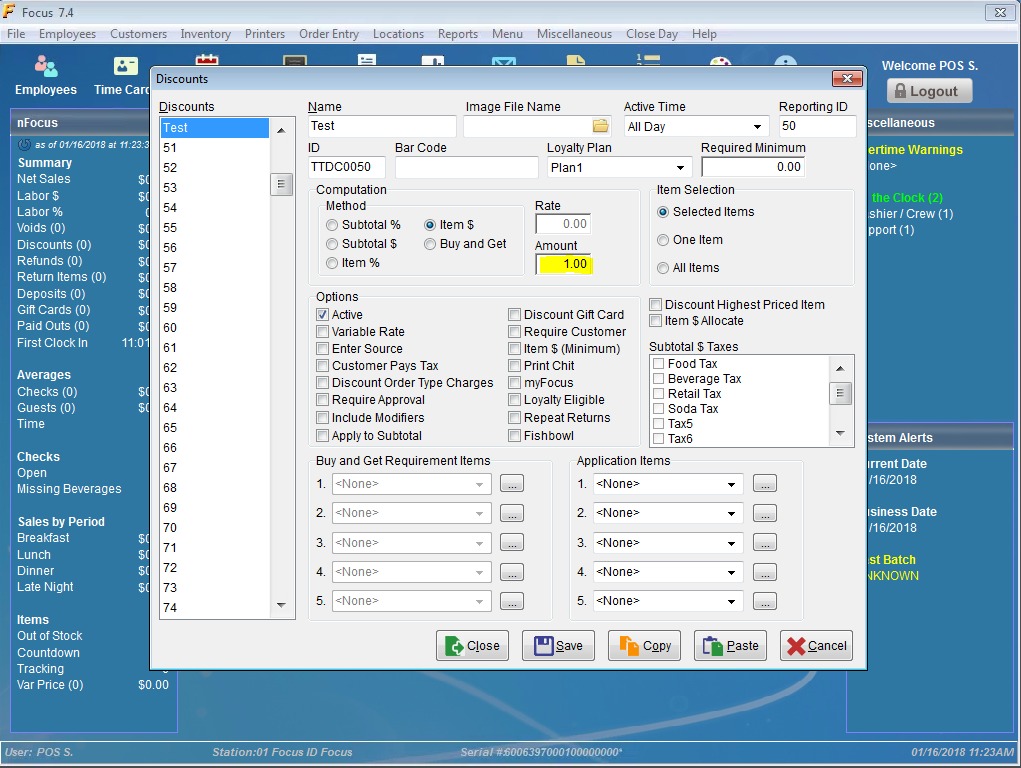
1. The next step will be to name the discount based on the local offer
   * You will use the name field to enter the name of the local discount



1. The Reporting ID will be the PLU #(50-99) that will be used to ring in the discount
   * You do not need to change this number



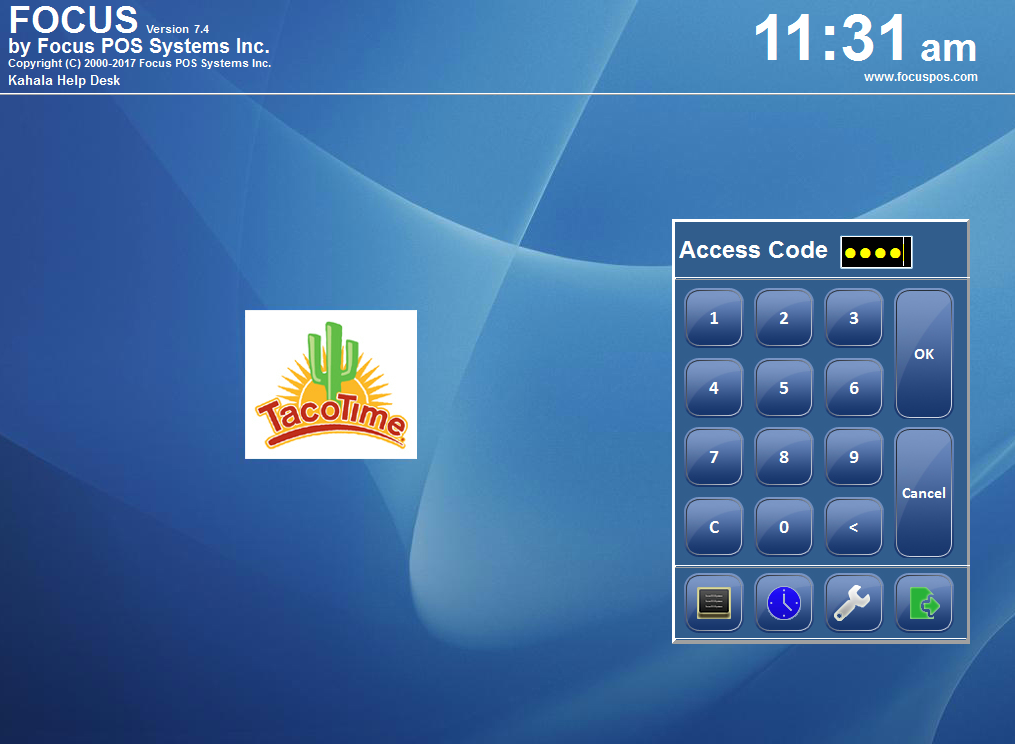
1. The next step is to change the amount of the discount
   * You will need to enter the amount the discount I taking off for that PLU #



1. Press Save to save your changes to the local store discount

**Enter Discount PLU #(50-99)**

1. Log in using your Focus Access code from the Main Focus screen



1. You will then ring in any items as normal
   1. To apply a local store discount, select the Discount ID Lookup button



1. Here you will enter the local discount PLU #(50-99)



1. This will apply the local store discount



1. You can also access the Local Store Discount PLU #(50-99) by selecting the TT Local Discounts Canvas

